

# myWIC Do's and Don'ts

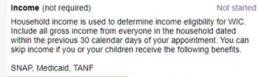
## my **WIC**

#### DO'S

- Do make sure any documents you upload are clear and not blurry. Make sure you can read the image.
- Do check your family page before adding a newborn infant, especially if you called your clinic or visited your clinic after your baby's birth.
- Do scan items at the grocery store if you aren't sure if they are on your WIC list.
- Do read the appointment descriptions carefully, as choosing the wrong appointment type may mean that the clinic will have to reschedule your appointment
- Do use the myWIC app to upload any documents needed for your appointment, such as a WIC-48 or forms with your child's height and weight.
- Do pick a username you won't forget (use your email address so you can remember it!)
- Do call your clinic for any help, or email **louisianawic@la.gov**

# DONT'S

- Don't try and log into myWIC through the app if your clinic emailed or texted you a link - use the link!
- Don't fill out the income section if you are already on Medicaid or SNAP.





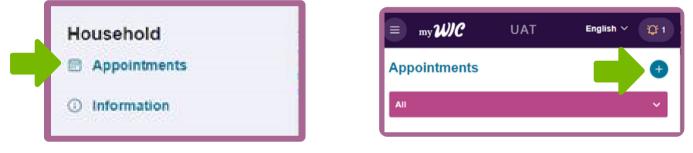
- Don't schedule the wrong appointment type, or multiple appointments, to try to get to your clinic sooner. Make sure you are booking the right appointment for your needs.
- Don't schedule two of the same appointments types.
- Don't re-start your certification if you were just certified by your clinic. Check with your clinic to make sure you are not already certified before clicking "Start Recertification."
- Don't get frustrated if a product does not scan as WIC approved.
  Simply report it on the app under the "Resources" tab!

This institution is an equal opportunity employer.

### Signing into myWIC



### **Scheduling Appointments on myWIC**



- 1.Click the drop down menu by hitting the 3 horizontal lines at the top left corner.
- 2. Click "Appointments"

3.Click the Plus Sign at the top right corner to add the correct appointment.

### **Paying Attention to your Appointment Type**

#### Initial Certification and Recertification Appointments

- Your infant/ child needs to be present
- Bring your proof of income and ID, even if you uploaded your proof of income and ID to myWIC, just in case the documents are blurry.

#### Mid-Cert Assessment (child or BF woman)

• <u>Your child should be present</u> for a quick height and weight check.

#### **Mid-Point Review for Infant**

• <u>Your infant should be present</u> for a quick height and weight check.



This institution is an equal opportunity employer.